

Preterm Birth Reduction Initiative

Funding Opportunity Number: FO-CHA-PG-00006-013

Frequently Asked Questions (FAQs)

1. When is the projected start date of the project?
The anticipated start date is [October 1st, 2022](#).
2. Are e-signatures for documents requiring signature allowed?
[No, e-signatures are not accepted](#).
3. Are hospitals eligible to apply for support under this RFA?
[Yes, hospitals that have non-profit status can apply \(please note “Eligible Applicants” on NOFA, pg. 1 of the request for applications RFA#: CHA-PBRI-07.01.2022\)](#).
4. What is the allowable font size for tables?
[Size 10-font and 11-font are acceptable only in the tables](#).
5. Are there any public reports or data available to inform applicants’ proposals?
[Yes, DC Health reports are available at \[dchealth.dc.gov\]\(http://dchealth.dc.gov\). See pg. 13 and pg. 21 of the request for applications RFA#: CHA-PBRI-07.01.2022 which describes the “Background” information and references the “2018 District of Columbia Perinatal Health and Infant Mortality Report,” respectively](#).
6. Is there an intent to apply form that needs to be returned?
[No](#).
7. Does an organization have to have a board of directors if it is not a not-for-profit?
[Yes. Please refer to \[DC Code\]\(#\) regarding requirements of nonprofit organizations in the District of Columbia](#).
8. What is the target population?
[The target population is pregnant women at risk for preterm birth, prioritizing women with Medicaid insurance and residing in Wards 5, 7 and 8 \(see pg. 21 of the request for applications RFA# CHA-PBRI-07.01.2022\). Services may be provided and target individuals in additional wards in the District, but must prioritize birthing individuals in Wards 5, 7 and 8](#).
9. Is there a limit on the number of applications that can be submitted from the same organization?
[No \(see pg. 21 of the request for applications RFA#: CHA-PBRI-07.01.2022\). However, applications must be responsive to the specific priority areas and criteria noted in the RFA](#).
10. Are applicants required to submit a 4-year work plan and budget in the application? Are applicants required to outline activities for each area, and include two different budgets?
[The application should describe a 4-year project. However, the work plan and budget should](#)

describe the first year and both will need to be submitted annually should an organization be selected for award. If applying for both Focus Area 1 and Focus Area 2, the workplan and budget should delineate key activities and program components for each focus area. The project budget should be directly aligned with the work plan and project description (see pg. 30-31 of the request for applications RFA# CHA-PBRI-07.01.2022).

11. Can applicants apply for both Focus Areas?

Yes, applicants can apply for both Focus Area 1 and Focus Area 2 (see pg.19-20 of the request for applications RFA# CHA-PBRI-07.01.2022).

12. Do certificates of insurance coverage or cyber policies need to be provided to apply, or only upon selection?

Certificates of insurance coverage and a Cyber Policy are required as part of application submission. However, a compliance review of the insurance coverages will not be completed until awardees are selected (please see pg. 43-47 of the request for applications RFA#: CHA-PBRI- 07.01.2022).

13. Are there specific evidence-based practices that must be used in the development of the work plan, or may applicants propose additional evidence-based practices?

Evidence-based practices and strategies proposed must address and meet the criteria outlined in the request for applications (please refer to “Scope of Services”, pg. 22 and “Program Outcomes and Strategies” pg. 23-26, and “Evaluation Criteria”, pg.32-34).

14. What, if any concessions, will be made available for COVID-19 safety and its impact on providers’ ability to convene groups in person?

Prenatal programs and activities may be provided in-person or virtually to maintain safety.

15. Will details provided by the Office of Risk Management (ORM) regarding insurance coverage requirements be provided?

[Insurance](#) requirements are outlined in Appendix A of the RFA. If you are interested in having a preliminary compliance review, please email your organization’s certificate of insurance and full cyber liability policy to jennifer.prats@dc.gov.

16. Are applicants able to apply if located outside of DC but do serve the same population as mentioned in the grant guidelines?

To be eligible for this funding opportunity, an organization must be located and licensed to do business within the District of Columbia.

17. Are actual salaries allowed in the budget request?

Salaries are allowed.

18. Is the organizational chart a complete chart of the entire organization, or just within the realm of maternal and child health/preterm birth, including staff planned for the project?

The organizational chart provided should be a visual representation of all staff within the organization.

19. Do participants in the programming need to also be receiving prenatal care services from applicant?

Yes, please see "Purpose" pg. 20, and "Performance Requirements", pg. 21 of the request for applications RFA# CHA-PBRI- 07.01.2022.

20. Pursuant to the Nonprofit Fair Compensation Act, should applicants include FINRA costs in the budget?

Yes, if an applicant has a FINRA, applicants should provide the letter to support that in their budget.

Last updated: July 27, 2022



GOVERNMENT OF THE DISTRICT OF COLUMBIA

Community Health Administration