



**Frequently Asked Questions (FAQ)
Equitable Food Access: School Based Nutrition Markets
May 19, 2021**

RFA Overview:

Question 1: In terms of the nutrition education requirements in the RFA, does a single existing or new partnership with an community based organization need to provide nutrition education to all 50 schools or can schools be serviced with nutrition education by multiple community based organizations?

Answer 1: An applicant may have multiple nutrition education partnerships with community based organizations. More than one community based organization may provide nutrition education to all 50 schools.

Question 2: When considering additional partnerships to support the performance of this project, is there a difference between a Co-Applicant and a Contractor?

Answer 2: Please see page 9 of the RFA. For the purposes of this funding opportunity partnerships between organizations are welcome. DC Health considers a co-applicant or joint applicant an organization who will provide support to the project. The co-applicant or joint applicant would be required to submit separate budget and organizational documents. A contractor would be considered an additional service the applicant plans to use to and is listed within the project budget. For the purposes of this grant, a contractor would be viewed as a procured service rather than a partnership.

Question 3: Is there a copy of the terms and conditions of this grant?

Answer 3: Yes, it is attached to this FAQ.

Scope of Services:

Question 4: What is meant by referral pathway to food access programs? Please describe “referrals” to other local and federal nutrition/food access programs including WIC, SNAP/EBT, Commodity Supplemental Food Program, Produce Incentives, Home Delivered Meals, and Healthy Corner Stores?

Answer 4: An applicant is expected to demonstrate capacity to implement a system to connect participants in the Home Delivered Meals Program into other local and federal nutrition/food access programs including WIC, SNAP/EBT, Commodity Supplemental Food Program, School Home Delivered Meals, Produce Incentives, and Healthy Corner Stores over the course of the three year project period. For example, a referral pathway can include providing information (verbal, print, digital, etc.) to the School Based Nutrition Markets program participants on how

to apply for WIC, SNAP/EBT, Commodity Supplemental Food Program, Home Delivered Meals,, Produce Incentives, and Healthy Corner Stores. An applicant is also expected to demonstrate capacity to receive referrals from WIC, SNAP/EBT, Commodity Supplemental Food Program, Home Delivered Meals, Produce Incentives and Healthy Corner Stores into School Based Nutrition Markets program. An applicant is not expected to assist residents to apply for local and federal nutrition/food access programs.

Question 5: Can you explain what you mean by Linkages to Social Supports?

Answer 5: Yes, please see section 3.3, subsection 2, bullet C. Linkages to Social Supports.

Yes, please see section 3.3, subsection 2, bullet C. These outside organizations can also provide services related to childcare, education, housing, transportation, and physical activity. Applicants are expected to describe how they will link Home Delivered Meal program participants with these five (5) outside organizations. Applicants are not expected to establish partnerships with all five (5) outside organizations within the first year of the project.

Question 6: Regarding the referral pathway to Food Access Programs, how will desired program outcomes of the referral pathway be measured throughout the project period?

Answer 6: Please see page 14 of the RFA: Outcome Area 2: Systems Alignment Section A.

Performance indicators to measure the referral pathway to other Food Access Programs include 1) Number of partnerships between the applicant and federal and local nutrition/food access programs by quarter, 2) Number of participants referred into federal and local nutrition/food access programs by quarter. DC Health will provide ongoing technical assistance to the grantee to meet the project's desired outcomes through the entire grant period.

Question 7: Can you clarify the role of the "Food Navigator"?

Answer 7: A food navigator can be compared to a community health worker. The Food Navigator is a role performed by a staff person who assists with increasing enrollment and engagement in the Healthy Corner Store program, conducts outreach to the community, and connects participants with community resources to support a healthy lifestyle. Outreach can be completed virtually, over the phone, or in-person. This person can be an existing staff person. The role does not need to be created for the purposes of this funding opportunity.

Question 8: Is the applicant limited to only serving residents of Ward 5, 7, and 8?

Answer 8: Applicants are not limited to serving residents in Wards 5, 7 and 8, however an applicant shall describe how they will prioritize District residents in Wards 5, 7, and 8.

Question 9: How is DC defining multilevel intervention?

Answer 9: See page 34.

Question 10: Is the applicant expected to measure all outcomes listed in Section 2.2.2?

Answer 10: Upon award, DC Health will work with the grantee to finalize performance indicators and outcomes. In the application, applicants are expected to demonstrate capacity of their organization to collect outcomes listed in **Section 2.2.2**.

Grants Insurance Coverage

Question 11: Will the Office of Risk Management (ORM) be able to share the slides presented during the pre-application conference?

Answer 11: Yes, DC Health will post the slides with this FAQ. If you are interested in doing a preliminary compliance check of your insurance coverages, you are welcome to email both your Certificate of Insurance (COI) and a copy of your full cyber liability coverage to jennifer.prats@dc.gov. Both documents are required for the compliance check.

Application Requirements:

Question 12: Regarding Work Plan and Evaluation Plans requested in the RFA, should these plans reflect year one only or should applicants project out for the additional two option years?

Answer 12: The work plan and evaluation plan should only reflect the first year of the project.