

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Executive Office of Mayor Muriel Bowser**



**Mayor's Office on African American Affairs**

**FAQ – FREQUENTLY ASKED QUESTIONS**

**DATE:** Friday, July 24, 2020

**SUBJECT:** MOAAA FY 2021 African American Community Grant – Pre-Bidder's Conference

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The D.C. Mayor's Office on African American Affairs (MOAAA) is soliciting grant applications for its Fiscal Year (FY) 2021 African American Affairs Community Grant from qualified Community-Based Organizations (CBOs) providing direct services to the District's African American community.

MOAAA held the FY 2021 African American Community Grant Pre-Bidder's Conference on Thursday, July 23, 2020 explaining details and the requirements of the grant. MOAAA compiled a list of frequently asked questions to provide responses for the community. Here is the Webex Video Recording: [MOAAA FY 2021 Pre-Bidder's Conference](#). Below are the frequently asked questions:

**Q: What is the target population of the grant?**

A: African American residents and/or business owners in the District of Columbia are the target population of this grant. The programs should encompass culturally competent direct services that increase low-income African American residents and small businesses' capacity for independence into the general community.

**Q: What are the funding areas of MOAAA's FY 2021 African American Community Grant?**

A: The funding areas of the grant are programs that provide direct services to the District's African American community that address at least one of the following areas: Arts & Creative Economy, Civic Engagement, Education, Health & Wellness, Jobs & Economic Development, Public Safety, and Youth Engagement.

**Q: What organizations are eligible to apply?**

A: Applicants must meet all of the following conditions:

- Community-Based Organizations with a Federal 501(c)(3) tax-exempt status or evidence of fiscal agent relationship with a 501 (c)(3) organization
- Organization or program serves the District's African American residents; or business owners
- Organization's principal place of business is located in the District of Columbia
- Services and programming must be provided in the District of Columbia

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**Mayor Office on African American Affairs**

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- the organization is currently registered in good standing with the DC Department of Consumer & Regulatory Affairs, Corporation Division, and the Office of Tax and Revenue;
- Current grantees must be current on any reporting obligations for the FY2020 grant cycle

**Q: What is the release date of the RFA?**

A: Monday, July 27, 2020

**Q: What is the submission deadline?**

A: Applications are due no later than Friday, August 7, 2020 at 5:00 pm. All applications will be recorded upon receipt. Applications received after Friday, August 7, 2020 at 5:00 pm are disqualified and will not be forwarded to the Review Panel for funding considerations. MOAAA is not responsible for unreadable and/or out of order submissions.

**Q: What can I download the RFA?**

A: You can download the RFA from MOAAA's website ([www.moaaa.dc.gov](http://www.moaaa.dc.gov)) and from the District Grant Clearinghouse website.

**Q: When was MOAAA's FY 2021 Pre-Bidder's Conference?**

A: MOAAA's Pre-Bidder Conference occurred on Thursday, July 23, 2020 on MOAAA's Webex Account.

**Q: Was the Pre-Bidder's Conference mandatory to attend to apply for the grant?**

A: No, the MOAAA's Pre-Bidder Conference was not mandatory.

**Q: Where can I obtain the recording of MOAAA's FY 2021 Pre-Bidder's Conference?**

A: You can watch MOAAA's Pre-Bidder's Conference at MOAAA.dc.gov and also here: <https://dcnet.webex.com/recordingservice/sites/dcnet/recording/playback/1de82ffd453f4fc4957da7d04fd11f14>

**Q: Where can we access and submit applications for the FY 2021 African American Community Grant?**

A: Applicants can access and submit applications through the Zoomgrants portal. The ONLY method to submit an application is through ZoomGrants online portal. The grant application will be available through the online grant application ZoomGrants. In order to apply, an applicant must go to the link that will be posted on MOAAA's website ([www.moaaa.dc.gov](http://www.moaaa.dc.gov)). Once the applicant clicks on the link, he or she will be prompted to create a ZoomGrants account and then will be able to access the grant application.

**Q: What is the average amount of grant award?**

A: Award sizes will vary and eligible organizations can be awarded up to \$10,000. Funding for this award is contingent on continued funding from the grantor. The RFA does not commit MOAAA to make an award.

**Q: Who reviews the grants?**

A: MOAAA uses an independent review panel that will submit recommendations for funding. The review panel is composed of neutral, qualified individuals selected for their experiences with health, education, housing, legal, public safety, business, employment, and other related expertise.

**Q: How is soundness of the proposal determined?**

A: The soundness of the proposal is determined when the program results in the accomplishment of the program goals, objectives and outcomes consistent with the program. In the work plan, the description of the program implementation should be realistic based on the proposed time requirements.

**Q: What are the reporting requirements on the progress of the grant?**

A: Quarterly Reports are required to include supporting documents and financial documents.

**Q: Should the virtual outreach include actual platforms used for engagement?**

A: Yes, the Virtual Community Outreach and Social Distancing Engagement Plan should include the virtual platforms that will be used and the associated budget costs.

**Q: What are the uses of program funds that are not allowed?**

A: Program funds cannot be used: for food expenditures, for lobbying, to cover any expenses made prior to the grant award, and to supplant (replace) funds for other grant sources.

**Q: Will certain funding areas be given a higher preference over others?**

A: All funding areas will be treated equally and will not receive any preference over any other priority area. Organizations will be asked how their projects address one or more of the funding areas.

**Q: May a non-501 (c)(3) organization apply and get a 501 (c)(3) fiscal agent?**

A: An eligible applicant is a community based organization with a Federal 501(c)(3) tax-exempt status or an organization that has evidence of a fiscal agent relationship with a 501 (c)(3) organization.

**Q: Will there be flexibility to adapt and expand the mission of the grant, with communication and approval from our program officer during the reporting period**

A: Once awarded a grant, Grantees are not allowed to change any of the terms and conditions of the grant. A request to change the scope of services (programmatic changes) may be submitted to the Grant Administrator, and based upon the recommendation of the administrator, pursuant to a properly executed grant revision in accordance with MOAAA, rules, regulations and procedures.

**Q: What questions should applicants expect or be prepared for?**

A: Organizations should expect the following questions (e.g. organizational overview, program name, funding areas, target population, performance measures, virtual outreach and social distancing plans, sources of funding).

**MOAAA POC:**

MOAAA will respond to all requests and inquiries concerning the FY 2021 African American Community Grant in 24 hours. If you have questions or concerns, please contact:

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