

## Frequently Asked Questions (FAQ)

### Early Childhood Home Visiting and Placed Based Programs

**RFA#: CHA\_ECHVPB\_10.28.2022**

1. **Question:** The RFA notes that this budget period is for nine months, but the date range to use is only eight months: February – September 2023?

**Answer:** The anticipated performance and funding period is for eight months February 1, 2023 and continue through September 30, 2023. The number of awards, budget periods and award amounts are also contingent upon the continued availability of funds and the recipient performance.

2. **Question:** The RFA states indirect costs are limited to 10% but the Assurance Certification document asks for information about our Federally Negotiated Rate Agreement. Can we request IDC at our negotiated rate, or do we need to stay with the 10%?

**Answer:** Yes, DC Health will honor any federally negotiated indirect cost rate. Please include the letter from the cognizant agency to justify the IDC rate.

3. **Question:** On budgeting, is the \$310,000 ceiling award based on direct costs or total costs?

**Answer:** The \$310,000 is based on total cost.

4. **Question:** Under Application Requirements, for the Current Certificate of Insurance, do we need to include all items mentioned in Appendix A at the time of proposal or will those documents be collected at time of grant award? If Appendix A documentation is provided at time of award, which specific Insurance certifications are needed for the “Current Certificate of Insurance”?

**Answer:** At minimum, every applicant must provide a certificate of liability insurance AND a copy of their cyber liability policy. Should your organization be awarded the grant, the Office of Risk Management will review your current coverages to see if there are any deficiencies based on your organization’s exposures and other awards you may have with other District agencies. It is recommended to provide Appendix A of the RFA document to your organization’s insurance broker so they can become aware with standard coverages that are asked of DC Health grantees.

5. **Question:** Can the funding be used to expand an existing home visiting program?

**Answer:** Yes, if the funding supports children ages 2-5. The applicant should propose a high reach program model across the District that has a low intensity participation requirement from families.

6. **Question:** What are the numbers of families that you hope to serve with each of the two funding streams?

**Answer:** Applicant is only allowed to choose one option.

**Option 1:** Home Visiting: 100 families, yet the number is determined by the program model or model enhancement presented. As well as the geographically locations identified.

**Option 2:** Place-Based: There is no defined number. This number must align with the need that exist withing the defined geographical area being serviced.

7. **Question:** What is the definition of "low intensity participation requirement" in the context of this RFP (found on p. 16)?

**Answer:** Implementation of a Home visiting program that will serve children ages 2-5 utilizing a low intense program model or model enhancement to reach more families in the District.

As of November 22, 2022